



Minnesota Board of Marriage and Family Therapy



Minutes of the Regular Board Meeting December 17, 2010

MEMBERS PRESENT:

Herb Grant, Chair
Mark Flaten, Vice-Chair
Sara Wright, Secretary
Manijeh Daneshpour
Kay Ek
Denny Morrow
John Seymour

STAFF PRESENT:

Jennifer Mohlenhoff, Executive Director
Nancy O'Brien

GUESTS:

Nathan Hart, Attorney
Mary Hayes, Ph.D.
Bruce Minor, Argosy University
Steve Peltier, St. Mary's University
Students

I. ORAL EXAMINATION

Oral examinations were administered on December 15, 16, and 17, 2010. Upon successful completion, licenses were issued to: Sarah C. Weinzierl, Trisha L. Hartmann, David J. Hemingway, Kathleen M. Anderson, Barbara E. Nordstrom-Loeb, Stacy R. Johnson, Mark P. Odland, Kalli K. Matsuhashi, Tammy L. Ritcey, Alicia N. Fisher, Shelly L. Hallberg, Megan D. Weber, Scott A. Paulson, Cindy Marie Holloway Meyer, Tracey R. Vee, Heather Holldorf, Amanda Adams, and Robin D. Berg.

II. CALL TO ORDER

Chair Herb Grant called the meeting to order at 10:40 a.m. in the University Room of the University Park Plaza Building.

III. CONSIDER AGENDA

Kay Ek and Sara Wright requested that the Board reviews and makes edits to the current sets of oral examination questions. Herb Grant stated that if time permits, exam questions will be addressed during Other Items, agenda item IX.

IV. APPROVAL OF THE NOVEMBER 19, 2010, BOARD MEETING MINUTES

The minutes of the November 19, 2010, Board meeting were approved as amended, passed on a motion by John Seymour and seconded by Manijeh Daneshpour.

V. ADMINISTRATIVE REPORT

Jennifer Mohlenhoff and members reviewed the current expense and revenue reports.

Jennifer Mohlenhoff reported that 1,328 LMFT renewal notices were mailed, 645 have been received to date, of which 85.00% were renewed online.

Jennifer Mohlenhoff stated that the Board's website will soon be in transition to a new format that will include a section on frequently asked questions and better define where to find education and licensure requirements.

Jennifer Mohlenhoff stated that in January she will be attending a four-day State mandated managerial training course required for State employees in new managerial positions.

Jennifer Mohlenhoff reported that the Council of Health Boards met last week and discussed the criminal sexual conduct language that was addressed by the Board in October. The Council approved the report which will now go to the legislature. The report was signed by all Boards except for one, to support application of the criminal sexual conduct ban on licensure to apply to all of the Boards. The Council is also in the process of preparing a response to Representative's Abeler's desire to change language in Chapter 214 to establish consistency among all of the Health Licensing Boards in handling complaints, how advisory opinions may be given to license applicants, and standard deadlines of when complaints must be processed. Concerns were raised about putting all of the Health Licensing Boards under one umbrella. The Council desires to continue to work with the legislature on this issue, and a subgroup of the Council will meet again with Representative Abeler.

Members reviewed the 2011 Board meeting schedule. Sara Wright stated that the MAMFT Annual Conference conflicts with the April Board meeting date. Members agreed to change the Board meeting date to April 8, 2011.

Members discussed the increasing number of oral examination applications and questions whether the Board should consider changing the way the oral exam is administered. Herb Grant stated that the Board's rules give latitude for options of administering the exam and that it should be an agenda item for the January Board meeting.

VI. COMMITTEE REPORTS

Application Committee:

18 applicants were approved to sit for the state examination.

8 applicants were approved to sit for the national examination.

Personnel Committee:

Members welcomed new Board member Denny Morrow.

Jennifer Mohlenhoff stated that Manijeh Daneshpour's Board term is up in January, and she may continue to serve on the Board up to six months until a new member is appointed.

Herb Grant stated that the Board's evaluation of Jennifer Mohlenhoff's job performance is due in January, and requested that an evaluation form be forwarded to Board members. Herb Grant also stated that this is an opportunity to receive Jennifer's evaluation of the position.

Complaint Committee:

Jennifer Mohlenhoff reported that one new complaint was received within the last 30 days. The Complaint Committee did not formally meet this month but with direction from the Complaint Committee, she has been processing existing complaints.

Continuing Education Committee:

Jennifer Mohlenhoff reported that the Continuing Education Committee met electronically this month to review several programs.

VII. RULE REVISION (With Nathan Hart)

Members held discussion and made edits to the proposed rules with edits made by Nathan Hart.

VIII. PUBLIC INPUT

There was no public input.

IX. OTHER ITEMS

There were no other items.

X. ADJOURNMENT

Chair Herb Grant adjourned the meeting at 1:00 p.m. on a motion by John Seymour and seconded by Manijeh Daneshpour.

I hereby attest that these minutes were read and approved by the Board of Marriage and Family Therapy on January 21, 2011.

Sara Wright, Secretary